



## “Retail It” Application form

This form is for the TBCM Manager and Vending Committee to evaluate proposed retail items for sale at the Market in vendor’s booths. Please carefully review the TBCM Policy: 2. *Vending – Retail Policy* before applying. As per that policy, retail items “are items that are slightly outside of the Make it, Bake it, Grow it concept:

- a. They may include items from another local producer who does fit within that mandate but cannot maintain a full presence at the Market OR
- b. May also include wholesaled items brought in by the vendor for resale. These will be more difficult to receive approval for.”

**Section A:** If you are applying to include retail items from another local producer, please fill out this section and sign below. For each separate producer, please provide a separate form.

As per the policy, retail items should be complimentary to your booth products.

For each retail item by the producer, there is a \$30 fee. The fee is per separate item, but within a different product line.

**Example:** You are applying to add vegan cheese and a BBQ sauce, both made by the same local producer. This would be a \$60 fee total (\$30 for each item) if the items are approved. However, if it was 2 flavours of BBQ sauce by the same provider, it would be a \$30 fee.

Local Producer Details	
<b>Business Name:</b>	
<b>Owner(s) Name:</b>	
<b>Website / FB Page:</b>	
<b>Item details:</b> <i>Please include details of the product line, what makes it unique, and why it should be considered by the TBCM.</i>	

**Section B:** If you are applying to include wholesale items at your booth, please fill out this section and sign below. Please be advised that non-local Retail products are the least likely to be approved. However, where there is a gap in local availability, or a strong case for fit at your booth, they will be considered. There will be a \$30 fee per retail item.

**Item name and details:** *Please include details of the product you wish to wholesale, where it is produced, what makes it unique to the Market, and why it should be considered by the TBCM.*

Your booth name:

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_